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### CAPITOL SOLUTIONS, LLC



## PAC MANAGEMENT

- Initial filings/formation
- Fund Processing
  - Receipt Processing
  - Expenditure Processing
- Federal and state regulatory reporting
- Depository Services
- Solicitation Assistance
- Grassroots Fundraising
  - Based on issue, locality, or general fundraising purposes
- Coordination of check presentations
  - Member attendance at state and local events for relationship building
- Regional Fundraising Events
  - Securing attendance of public officials
- Federal Election Commission (FEC) Reporting
  - Ensuring compliance with federal and state laws



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## **GOVERNMENT RELATIONS**

Development of Government Relation Strategies

- Federal, state, local governments
- Determining targeted committees, legislators and political leaders
- Developing strategies based upon legislative calendar, hearing requirements and political landscape

#### State and Federal Coalition Building

- Coalition building based on specific needs of each client
- Current involvement in: National Restaurant Association, U.S. Chamber of Commerce
  Small Business Committee, U.S. Chamber of Commerce Labor Committee, Coalition for a Democratic Workplace, Merchants
  Payments Coalition

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#### CAPITOL SOLUTIONS, LLC

SERVICES

## **GOVERNMENT RELATIONS**

#### (CONT'D)

Federal Lobbying and Advocacy- Legislative and Executive Branches

- Supporting/opposing legislation
- Regulatory and legislative tracking
- Legislative drafting
- Providing input on behalf of client during regulatory process
- Representing clients at legislative committee meetings and hearings
- Providing public testimony
- Attending one-on-one meetings to advocate client interests
- Creating opportunities for client to provide testimony to Congress/government agencies
- Assisting in grassroots input involvement
- Guidance and resources for specialized interests
  - Health care reform (PPACA)
  - Tax reform
  - Labor Issues (minimum wage, paid sick leave, NLRB regulations)
  - small business
  - Restaurant/food safety
  - Others as needed

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## **GOVERNMENT RELATIONS**

#### (CONT'D)

State Lobbying and Advocacy

- Supporting/opposing legislation at state and local levels
- Legislative drafting
- Providing testimony as needed at state and local committee hearings
- Providing public testimony
- Attending meetings to advocate client interests
- Developing position papers, legislative histories and other documents as requested
- Assisting in grassroots involvement
- Providing "Action Alerts" to state and local constituencies on local issues

#### Information Disbursement

- Presenting at regional/national meetings as needed (travel costs paid by client)
- Providing webinars/teleconferences to clients on specific issues
- Securing appropriate speakers for webinars
- Developing position papers, legislative histories and other documents
- Providing presentations/documents for client presentations

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# CAPITOL SOLUTIONS, LLC SERVICES

## LEGAL SERVICES

Contract Development & Analysis

Includes the creation and analysis of all internal and external contracts, including but not limited to vendor agreements, profit sharing contracts and association materials

Franchise Agreement Evaluation & Comparison

Includes operating manuals, appendices & franchise agreement Includes all materials distributed by franchisor

Litigation Referrals